



MANAGER – OPERATIONS & MAINTENANCE

The Saint John Airport Inc. is seeking a **Manager – Operations and Maintenance** as a result of the incumbent's upcoming retirement. We are looking for a seasoned manager who is highly motivated, familiar with facilities and operations management, and a team player with experience working in a unionized environment. Strong communication and interpersonal skills, as well as technical knowledge combined with a proactive approach to problem solving and an ability to develop and implement productive solutions to service delivery are all key expectations of this management team member. Experience within an airport environment and familiarity with Canadian aviation regulations would be definite assets.

Individuals interested in being considered for this role should provide a resumé and cover letter detailing their training, experience and qualifications for the position, as well as highlight why they are the best candidate to fill this upcoming vacancy.

Reporting to the President/CEO, the Manager – Operations & Maintenance, is an integral part of the Airport's management team and is responsible for:

- Overall budgeting of operations, maintenance and emergency services activities and delivery of results within these parameters;
- Scope of responsibility of approximately 11 full time and 11 seasonal (Dec-March) workers;
- Ensuring Saint John Airport Inc. facilities and emergency services are maintained efficiently, effectively and in accordance with all applicable codes and regulations;
- Long term capital budgeting, and participation in the tendering scope development, and subcontractor supervision and project acceptance process;
- Overseeing and controlling an in-house Maintenance Management System;
- Directly managing and developing the Fire Services workforce;
- Via a Maintenance Supervisor coordinating and developing the Maintenance Services workforce;
- Monitoring environmental issues and mitigating for any potential environmental impacts;
- Establishing and maintaining a technical depository with current and historical reference documents and drawings for Saint John Airport Inc facilities and property;
- Acting as the technical point person and providing technical support services to others as required;
- Participation in management meetings and "on-call" rotation;
- Other duties and responsibilities as may be required or appropriate;
- The candidate for this position will be required to meet Transport Canada security clearance requirements, and have a valid driver's license for airside operations.

Interested parties should forward their resumé and cover letter by February 12, 2012 via email or fax to:

Bernard F LeBlanc | President & CEO

Saint John Airport Inc www.saintjohnairport.com

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Fax: 506.638.5550

E-mail: bleblanc@sjairport.ca

Please note – Interviews will be scheduled for the late February timeframe and only successful candidates will be contacted. Your interest in this position at the Saint John Airport Inc is greatly appreciated!